GUIDELINES FOR AUTHORS

Giornale Italiano di Endodonzia was founded in 1987 and is the official journal of Società Italiana di Endodonzia, SIE (Italian Society of Endodontics) https://www.endodonzia.it/

It is a peer-reviewed journal, only available in electronic format and publishes original scientific articles, reviews, clinical articles and case reports in the field of Endodontology. Scientific contributions dealing with health, injuries to and diseases of the pulp and periapical region, and their relationship with systemic well-being and health. Original scientific articles are published in the areas of biomedical science, applied materials science, bioengineering, epidemiology and social science relevant to endodontic disease and its management, and to the restoration of root-treated teeth. In addition, review articles, reports of clinical cases, book reviews, summaries and abstracts of scientific meetings and news items are accepted. Please read the instructions below carefully for details on the submission of manuscripts, the journal’s requirements and standards as well as information concerning the procedure after a manuscript has been accepted for publication in Giornale Italiano di Endodonzia. Giornale Italiano di Endodonzia is indexed in Scopus, Science Direct, Embase and published online by Ariesdue, Milan, Italy and hosted by PAGEPress, Pavia, Italy. All articles are available on www.giornaleitalianoendodonzia.it. The Journal is issued twice a year, in June and November.

Authors are encouraged to visit www.giornaleitalianoendodonzia.it for further information on the preparation and submission of articles and figures.

Ethical guidelines

Giornale Italiano di Endodonzia adheres to the below ethical guidelines for publication and research.

Authorship and Acknowledgements

Authors submitting a paper do so on the understanding that the manuscript has been read and approved by all authors and that all authors agree to the submission of the manuscript to the Giornale Italiano di Endodonzia. Giornale Italiano di Endodonzia adheres to the definition of authorship set up by The International Committee of Medical Journal Editors (ICMJE). According to the ICMJE, authorship criteria should be based on 1) substantial contributions to conception and design of, or acquisition of data or analysis and interpretation of data, 2) drafting the article or revising it critically for important intellectual content and 3) final approval of the version to be published. Authors should meet conditions 1, 2 and 3. It is a requirement that all authors have been accredited as appropriate upon submission of the manuscript. Contributors who do not qualify as authors should be mentioned under Acknowledgements.

Manuscript preparation

Manuscripts should be uploaded as Word (.doc) or Rich Text Format (.rtf) files (not write-protected) plus separate figure files: TIF, EPS, JPEG files are acceptable for submission. The text file must contain the abstract, main text, references, tables and figure legends, but no embedded figures or title page. The title page should be provided as a separate file. In the main text, please reference figures as for instance figure 1, figure 2 etc to match the tag name you choose for the individual figure files uploaded. Please note that manuscripts must be written in English. Authors whose native language is not English are strongly advised to have their manuscript checked by a language editing service or by a native English speaker prior to submission.

Manuscript Types Accepted

Original Scientific Articles must describe significant and original experimental observations and provide sufficient detail so that the observations can be critically evaluated and, if necessary, repeated. Original Scientific Articles must conform to the highest international standards in the field.

Review Articles are accepted for their broad general interest; all are refereed by experts in the field who are asked to comment on issues such as timeliness, general interest and balanced treatment of controversies, as well as on scientific accuracy. Reviews should generally include a clearly defined search strategy and take a broad view of the field rather than merely summarizing the authors’ own previous work. Extensive or unbalanced citation of the authors’ own publications is discouraged.

Mini Review Articles are accepted to address current evidence on well-defined clinical, research or methodological topics. All are refereed by experts in the field who are asked to comment on issues such as timeliness, general interest, balanced treatment of controversies, and scientific rigor. A clear research question, search strategy and balanced synthesis of the evidence is expected. Manuscripts are limited in terms of word-length and number of figures.

Clinical Articles are suited to describe significant improvements in clinical practice such as the report of a novel technique, a breakthrough in technology or practical approaches to recognised clinical challenges. They should conform to the highest scientific and clinical practice standards.

Case Reports or Case Series illustrating unusual and clinically relevant observations are acceptable, but they must be of sufficiently high quality to be considered worthy of publication in the Journal. On rare occasions, completed cases displaying nonobvious solutions to significant clinical challenges will be considered. Illustrative material must be of the highest quality and healing outcomes, if appropriate should be demonstrated.

Case reports should be written using the Preferred Reporting Items for Case reports in Endodontology (PRICE) 2020 guidelines. A PRICE checklist and flowchart (as a Figure) should also be completed and included in the submission material. The PRICE 2020 checklist and flowchart can be downloaded from: http://price-endodonticguidelines.org/price/. It is recommended that authors consult the following papers, which explains the rationale for the PRICE 2020 guidelines and their importance when writing manuscripts:


Manuscript Format

The official language of the publication is English. It is preferred that manuscript is professionally edited. All services are paid for and arranged by the author and use of one of these services does not guarantee acceptance or preference for publication.

Authors should pay special attention to the presentation of their research findings or clinical reports so that they may be communicated clearly. Technical jargon should be avoided as much as possible and clearly explained where its use is unavoidable. Abbreviations should also be kept to a minimum, particularly those that are not standard. Giornale Italiano di Endodonzia adheres to the conventions outlined in Units, Symbols and Abbreviations: A Guide for Medical and Scientific Editors and Authors. If abbreviations are used in the text, authors are required to write full name + abbreviation in brackets [e.g. Multiple Myeloma (MM)] the first time they are used, then only abbreviations can be written (apart from titles; in this case authors have to write always the full name).

If names of equipments or substances are mentioned in the text, brand, company names and locations (city and state) for equipment and substances should be included in parentheses within the text.
The background and hypotheses underlying the study, as well as its main conclusions, should be clearly explained. Titles and abstracts especially should be written in language that will be readily intelligible to any scientist.

### Structure

All manuscripts submitted to Giornale Italiano di Endodonzia should include Title Page, Abstract, Main Text, References, Clinical Relevance, Conflict of Interest and Acknowledgements, Tables, Figures and Figure Legends as appropriate.

**Title Page** should bear:
- **I. Title**, which should be concise as well as descriptive (no more than 150 letters and spaces);
- **II. Initial(s) and last (family) name of each author**;
- **III. Name and address of department, hospital or institution to which the work should be attributed**;
- **IV. Running title** (no more than 30 letters and spaces);
- **V. Three to five key words** (in alphabetical order);
- **VI. Name, full postal address, telephone, fax number and e-mail address of author responsible for correspondence (Corresponding Author)**.

**Abstract** should be no more than 250 words giving details of what was done.

**Abstract for Original Scientific Articles** should be no more than 250 words giving details of what was done including the literature search strategy.

**Material and Methods** must contain sufficient detail such that, in combination with the references cited, all clinical trials and experiments reported can be fully reproduced.

- **Clinical Trials**: should be reported using the CONSORT guidelines available at www.consort-statement.org. A CONSORT checklist and flow diagram (as a Figure) should also be included in the submission material.
- **Experimental Subjects**: experimentation involving human subjects will only be published if such research has been conducted in full accordance with ethical principles, including the World Medical Association Declaration of Helsinki (version 2008) and the additional requirements, if any, of the country where the research has been carried out. Manuscripts must be accompanied by a statement that the experiments were undertaken with the understanding and written consent of each subject and according to the above mentioned principles. A statement regarding the fact that the study has been independently reviewed and approved by an ethical board should also be included. Editors reserve the right to reject papers if there are doubts as to whether appropriate procedures have been used. When experimental animals are used the methods section must clearly indicate that adequate measures were taken to minimize pain or discomfort. Experiments should be carried out in accordance with the Guidelines laid down by the National Institute of Health (NIH) in the USA regarding the care and use of animals for experimental procedures or with the European Communities Council Directive of 24 November 1986 (86/609/EEC) and in accordance with local laws and regulations. All studies using human or animal subjects should include an explicit statement in the Material and Methods section identifying the review and ethics committees approval for each study, if applicable. Editors reserve the right to reject papers if there is doubt as to whether appropriate procedures have been used.

**Results** should present the observations with possible interpretations. Data should not be duplicated in Tables and Figures.

**Discussion** may usefully start with a brief summary of the major findings, but repetition of parts of the abstract or of the results section should be avoided. The Discussion section should progress with a review of the methodology before discussing the results in light of previous work in the field. The Discussion section should end with a brief conclusion and a comment on the potential clinical relevance of the findings. Statements and interpretation of the data should be appropriately supported by original references.

**Conclusions** should contain a summary of the findings.

**Main Text of Review Articles** should be divided into Introduction, Review and Conclusions.

The **Introduction** section should be focused to place the subject matter in context and to justify the need for the review. The **Review** section should be divided into logical subsections in order to improve readability and enhance understanding. Search strategies must be described and the use of state-of-the-art evidence-based systematic approaches is expected. The use of tabulated and illustrative material is encouraged. The **Conclusion** section should reach clear conclusions and/or recommendations on the basis of the evidence presented.

**Main Text of Mini Review Articles** should be divided into Introduction, Review and Conclusions; please note that the **Conclusions section** should present clear statements/recommendations and suggestions for further work. The manuscript, including references and figure legends, should not normally exceed 4,000 words.

**Main Text of Case Reports and Clinical Articles** should be divided into Introduction, Report, Discussion and Conclusion. They should be well illustrated with clinical images, radiographs, diagrams and, where appropriate, supporting tables and graphs. However, all illustrations must be of the highest quality.

---

**IMPORTANT TO KNOW**

Manuscript that do not conform to the general aims and scope of the Journal will be returned immediately without review. All other manuscripts will be reviewed by experts in the field (generally two referees). Giornale Italiano di Endodonzia aims to forward referees’ comments and to inform the corresponding author of the result of the review process. Manuscripts will be considered for fast-track publication under special circumstances after consultation with the Editor.

Giornale Italiano di Endodonzia (2019) 34
References. It is the policy of the Journal to encourage reference to the original papers rather than to literature reviews. Authors should therefore keep citations of reviews to the absolute minimum. References should be prepared according to the Vancouver style. References must be numbered consecutively in the order in which they are first cited in the text (not alphabetical order), and they must be identified in the text by Arabic numerals in brackets [example (34)]. References to personal communications and unpublished data should be incorporated in the text and not placed under the numbered references [Example: (Wright 2011, unpublished data) or (Wright 2011, personal communication)]. Where available, URLs for the references should be provided directly within the MS-Word document.

References in the References section must be prepared as follows:

I. more than three authors cite 3 authors et al. If the paper has only 4 authors, cite all authors; e.g. Prati G, Lotti M, Russo F et al.

II. title style: please use a capital letter only for the first word of the title;

III. journal titles mentioned in the References list should be abbreviated according to the following websites:

a. ISI Journal Abbreviations Index (https://www.library.caltech.edu/journal-title-abbreviations);

b. Biological Journals and Abbreviations (http://home.ncifcrf.gov/research/bjia);


IV. put year after the journal name;

V. never put month and day in the last part of the references;

VI. cite only the volume (not the issue in brackets);

VII. pages have to be abbreviated, e.g. 351-8.

Examples of correct forms of reference follow.

**Standard journal article**


**Journal supplement**


**Books and other monographs**

**Personal author(s)**


**Chapter in a book**


**Published proceedings paper**


**Agency publication**

Ranowski AL Surgical Operations in Short-Stay Hospitals: United States-1975 (1978). DHPE publication no. (PHS) 78-1785 (Vital and Health Statistics; Series 13; no. 34.) Hyattsville, MD, USA: National Centre for Health Statistics.8

**Dissertation or thesis**


**URLs**

Full reference details must be given along with the URL, i.e. authorship, year, title of document/report and URL. If this information is not available, the reference should be removed and only the web address cited in the text.

**Tables, Figures and Figure Legends**

**Tables** should be submitted as word format, numbered and cited in the text of the manuscript. Units of measurements must be included in the column title or in the figure legend or caption. Figure files accepted: TIF, EPS, JPEG.

- color (saved as CMYK): minimum 300 dpi
- black and white/grays: minimum 600 dpi
- one column width (6.9 cm) or 1.5 column widths (13.8 cm) or 2 columns widths (17.0 cm)

A different caption for each figure must be provided at the end of the manuscript, not included in the figure file. Authors must obtain written permission for the reproduction and adaptation of material which has already been published. A copy of the written permission has to be provided before publication (otherwise the paper cannot be published) and appropriately cited in the figure caption. The procedure for requesting the permission is the responsibility of the Authors; PAGEPress will not refund any costs incurred in obtaining permission. Alternatively, it is advisable to use materials from other (free) sources.

**Figure legends** should begin with a brief title for the whole figure and continue with a short description of each panel and the symbols used; they should not contain any details of methods.

**Authorship**

All persons designated as authors should qualify for authorship according to the ICMJE criteria. Each author should have participated sufficiently in the work to take public responsibility for the content. Authorship credit should only be based on substantial contributions to:

- conception and design, or analysis and interpretation of data;
- drafting the article or revising it critically for important intellectual content;
- final approval of the version to be published.

These three conditions must all be met. Participation solely in the acquisition of funding or the collection of data does not justify authorship. General supervision of the research group is not sufficient for authorship. Any part of an article critical to its main conclusions must be the responsibility of at least one author. Authors should provide a brief description of their individual contributions.

**Obligation to Register Clinical Trials**

http://www.icmje.org/#clin_trials

The ICMJE believes that it is important to foster a comprehensive, publicly available database of clinical trials. The ICMJE defines a clinical trial as any research project that prospectively assigns human subjects to intervention or concurrent comparison or control groups to study the cause-and-effect relationship between a medical intervention and a health outcome. Medical interventions include drugs, surgical procedures, and...
devices, behavioral treatments, process-of-care changes, etc.

Our journals require, as a condition of consideration for publication, registration in a public trials registry.

The journal considers a trial for publication only if it has been registered before the enrollment of the first patient.

The journal does not advocate one particular registry, but requires authors to register their trial in a registry that meets several criteria. The registry must be accessible to the public at no charge. It must be open to all prospective registrants and managed by a non-profit organization.

There must be a mechanism to ensure the validity of the registration data, and the registry should be electronically searchable. An acceptable registry must include a minimum of data elements. For example http://www.clinicaltrials.gov, sponsored by the United States National Library of Medicine, meets these requirements.

Protection of Human Subjects and Animals in Research

When reporting experiments on human subjects, authors should indicate whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experimentation (institutional and national) and with the Helsinki Declaration of 1975, as revised in 2013 (https://www.wma.net/policies-post/wma-declaration-of-helsinki-1975-as-revised-in-2013/).

When reporting experiments involving non-native species, Authors are required to follow a procedure via the system. Once the paper has been submitted, the authors will receive a confirmation email from the Managing Editor of the journal.

When receiving a new submission, the Managing Editor assigns it to her/himself and to the Editor-in-Chief (EIC). After a quick in-house evaluation, if the EIC thinks that the paper is compliant with the guidelines and fits with the scope of the journal, he/she send it out for the peer-review phase (s/he assigns reviewers). Alternatively, the EIC can assign a Section/Deputy Editor for the paper.

Once the review process is completed (i.e., all the assigned Reviewers have provided their comments and recommendations on the paper), the authors will be notified via email by the editors of the editorial decision: Accepted, Rejected, Decline Submission, Minor revisions, Major revisions.

Depending on the editorial decision, and basing on the reviewers’ comments, authors are required to upload their revised version (+ covering letter) within a specific deadline. At this point, they simply need to wait to hear back from the editor as to whether the revisions are acceptable.

If the editor’s decision is to resubmit for review (=Major revisions or Minor revisions), the revised paper may undergo a “second round” of peer-review.

Our journals require, as a condition of consideration for publication, the authors will be notified via email and their paper is moved to the “Copyediting phase”, where it is improved by the work of a copyeditor. Authors can be given the opportunity to review the copyedits. Lastly, once the copyedits are completed and approved, the submission moves to “Production stage”. In Production, the copyedited files are converted to galleys (PDF). Again, the authors have the opportunity to proofread the galleys. Once everyone is satisfied, the submission is scheduled for publication in a future issue.

The online journal management system that we are using allows authors to track the progress of their manuscript through the editorial process by simply logging into the Journal website.

***Peer-review policy***

All manuscripts submitted to our journal are critically assessed by external and/or in-house experts in accordance with the principles of peer review (http://www.icmje.org/#peer), which is fundamental to the scientific publication process and the dissemination of sound science. Each paper is first assigned by the Editors to an appropriate Associate Editor who has knowledge of the field discussed in the manuscript. The first step of manuscript selection takes place entirely in-house and has two major objectives: i) to establish the article appropriateness for our journals readership; ii) to define the manuscript priority ranking relative to other manuscripts under consideration, since the number of papers that the journal receives is much greater than it can publish. If a manuscript does not receive a sufficiently high priority score to warrant publication, the editors will proceed to a quick rejection. The remaining articles are reviewed by at least two different external referees (second step or classical peer review). Manuscripts should be prepared according to the Uniform Requirements established by the International Committee of Medical Journal Editors (ICMJE) (http://www.icmje.org/#prepare).